

Churt Parish Council
Clerk to the Council
Mrs Dawn Barrow

**Minutes of the meeting of Churt Parish Council
held on Wednesday 12 December 2018
in the Churt Pavilion at 7.30 p.m.**

Present

Churt Councillors: David Crossley, John Petty, Roger Rowe, Adrian Waller, Robert Cordell, Lisa Martin, Susan Ryland

Surrey County Council: 0
Waverley Borough Council: 0
Clerk to the Council: Dawn Barrow
Members of the Public: 0

18/129 Chairman's welcome

Cllr Crossley welcomed all to the meeting and informed the Council of the sad news of the death of former Chairman Ian Christie. All councillors were invited to stand for a minute's silence and remember Ian Christie.

Cllr David Harmer was unwell and could not attend the meeting but forwarded the news that SCC met on the 11th and the then Leader (David Hodge) resigned that role. He was then replaced by Tim Oliver. Subsequently to both meetings, David Hodge has resigned as a Member of SCC and there will be a by-election in January to fill his place.

18/130 Apologies for absence

Cllrs Burch, Lower and Harmer (SCC),

18/131 Disclosure of Pecuniary and other Interests

None

18/132 Minutes of the meeting of 21 November 2018

The Minutes of the meeting held on 21 November 2018 were **AGREED** by all. **Proposed** by Cllr Waller, **seconded** by Cllr Rowe.

18/133 Report of the Clerk to the Council

- 1) Christmas lights erected 1 December
- 2) PWLB repayment of £2038.74 due to be paid 20 December 2018
- 3) SCC advised re empty salt bin at bottom of Star Hill Drive and have refilled it
- 4) Other 2 salt bins to be refilled by Churt PC
- 5) Definitive maps received from SCC. Cllr Martin to mark up.
- 6) Successful village cheer event held on 8 December. The Chairman requested that his thanks to Cllr Burch, her mother and the Clerk was Minuted. Cllr Ryland mentioned a conversation she had regarding a request for allotment space together with a complaint about the number of large lorries going down Crosswater Lane.

18/134 Committees and Portfolio reports

18/134.1 Community and Environment (SR)

Cllr Ryland passed around a draft environmental 'wish list'.

She attended the Surrey Hills Symposium earlier in the month. Hoping to make all AONB into National Parks which would enhance access and enjoyment and afford a higher level of protection. All speakers were excellent regarding matters to do with farms, the environment and water.

18/134.1.1 Crime and Disorder (RC)

Cllr Cordell reported 3 people had been arrested in relation to multiple break-ins locally.

18/134.1.2 Village centre portfolio (RC)

All shopkeepers happy with the Xmas lights and the new parking measures.

18/134.2 Roads and Transport

SCC has been asked to jet drains along the A287 and remove roadwork signs from along Hale House Lane.

18/135 Financial Matters

18/135.1 Payments for authorisation - November 2018

Proposed by Cllr Cordell, **seconded** by Cllr Waller and **AGREED** by all.

Appendix 2 - Payments for November 2018 - circulated

18/135.2 Budget Update and Income report - November 2018

Noted.

Appendix 3 - Expenditure v Budget - circulated

Pension and holiday pay for Clerk - taken advice from SALC. Clerk's job contract should include a clause regarding the treatment of holiday pay, which is omitted. This now comes within employment law and her contract must be updated. Finance committee have met and agreed an honorarium of £1000 to reflect the hours the Clerk has worked during her holidays. Cllr Crossley **proposed** a one off payment of £1000, **seconded** by Cllr Martin, all in **agreement**.

18/135.3 Adoption of budget for 2019/20

Finance committee has met and put together figures for next financial year. Some monies will be used from reserves hence this expenditure will not be included in the precept calculations. Only a small percentage increase in user group contributions

Waverley BC has sent an initial email regarding their financial budget, which will be followed up. This may have an impact on Parishes.

Cllr Crossley **proposed** adoption of the budget figures for 2019/20, **seconded** by Cllr Petty and **agreed** by all.

18/135.4 Possible grants to CAB and Macmillan Cancer Support

Last year the Parish gave CAB £250 but did not accept their funding formula. Cllr Crossley proposed we give them another grant this year. Cllr Martin suggested we maintain this at £250, all in agreement except Cllr Rowe who abstained.

Cllr Crossley also proposed we give Macmillan Cancer Support £100 in memory of Ian Christie, all in favour.

18/136 Planning

Cllr Crossley stood in as Chairman of the planning sub- committee.

18/136.1 -To note and comment on current planning applications:

None

Recent applications:

WA/2018/0687- Southdown House

Cllr Crossley has sent 2 chasers to Waverley BC planning department as this has been pending since 1 June. Reply was that the speed of a decision depended on each case officer's work load. Most planning officers only work 2/3 days a week. No response from chief exec. Waverley has sought an extension till 18 December. Initial delay over Sec 106 notice.

(post meeting note - Full permission granted 17 December)

Robinswood - Cllr Cordell has spoken to Waverley planners. Still under investigation and no further response.

18/137 Emergency Plan Update (AW)

Cllrs Rowe, Ryland and Waller have now met and drawn up a draft template. Potential wardens need to know their job description. Important to understand the definition of 'emergency'. First aid kit needs upgrading in pavilion. Clerk to resend original emergency plan to Cllr Waller.

Other matters:

There being no other business the meeting of the Churt Parish Council closed at 9.05pm. There then followed a meeting of the Churt Recreation Ground Trust (See separate Minutes).

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Signed:

Date:

Chairman

The next meetings of the Churt Parish Council and Churt Recreation Ground Trust will be held on **Wednesday 16 January 2019 at 7.30pm in the pavilion.**